



p: Suite 303  
97 Pacific Highway  
North Sydney 2060

t: (02) 9231 2088  
m: 0409 824 228

e: [dan@firstir.com.au](mailto:dan@firstir.com.au)  
w: [www.firstir.com.au](http://www.firstir.com.au)

11 April 2017

Our ref: DH:2017:16

Ms Linda White  
Assistant National Secretary  
Australian Services Union

Via email: [lwhite@asu.asn.au](mailto:lwhite@asu.asn.au)

### **Aerocare Collective Agreement 2017**

Dear Ms White

I refer to your letter of 10 April 2017 wherein you requested some information regarding the ballot process for this enterprise agreement. I respond to each of your six dot points as follows;

1. The ballot will be conducted as a secret ballot. The ballot will operate in the following way;
  - a. Upon the ballot period opening, eligible employees (see point 5) upon logging onto the Aeronet system will be shown a pop up box.
  - b. Employees will have the option of voting YES, NO or ABSTAIN.
  - c. The pop up box will appear each time that an eligible employee logs on who has not voted.
  - d. The system will record each type of vote.
  - e. At the conclusion of the ballot period the votes for each category will be tallied.
  - f. The system will record that an employee has either voted or not, so as to ensure employees only vote once, but will not display how an employee has voted.
2. Aerocare will be conducting the ballot just like it has for the last 20 years.
3. Voting is non-compulsory.
4. The ballot is being conducted in the same way as the CA2012 ballot. It is electronic and there are no scrutineers as such.
5. All PSE employees who are employed in one of the classifications as contained in the proposed agreement as at 14 April 2017.
6. Yes.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read "D.L.", with a small flourish at the end.

Daniel Houlihan  
**First IR Consultancy Pty Ltd**

Cc: Ms Wendy Carr: [wendy.carr@twu.com.au](mailto:wendy.carr@twu.com.au)  
Mr Shane O'Brien: [shane.obrien@twu.com.au](mailto:shane.obrien@twu.com.au)  
Mr Gary Travers: [g.travers@aerocare.com.au](mailto:g.travers@aerocare.com.au)